

DRAFT



**SOUTH AFRICA ICS WORKING TEAM SUMMIT
MINUTES, GOALS &
ACTION PLAN**
Charter's Creek, KZN

17 March 2005

DRAFT 1

Review and Critique 2005 Courses – Johan

- All three courses were excellent, based on student, coach & instructor critiques. A total of 16 students successfully completed the Wildfire Investigation Course and 25 trainees (5 teams of 5 people) completed the Intermediate and Advanced ICS Courses. Involvement of other African Countries (Botswana, Tanzania, Zambia, Zimbabwe) went very well and added to the ICS Courses. The group recognized the excellent job by Trevor Wilson & Fred Favard of setting up the venue & logistics. Venue & Course modifications will be noted & considered prior to the 2006 training.

SA Wildfire and Prescribed Fire Qualifications System - Tim

- A total of 15 positions were reviewed, updated and approved to include;
 - Required Training
 - Physical Fitness
 - Position Task Book Performance
 - Position Currency
 - Qualifications Carding Approval
- The 15 positions are;
 - Command (Incident Commander Type 5, 4 & 3)

DRAFT

- Command Staff (Information Officer Type 3, Safety Officer Type 3)
- General Staff (Finance, Plans & Logistics Chiefs Type 3)
- Operations (Division/Group Supervisor, Single Resource Boss, Firefighter Type 2 & Type 1)
- Air Operations (Air Tactical Supervisor)
- Investigation (Fire Investigator Type 3)
- **See Attached PowerPoint for Summary of Qualifications System**

Incident Qualifications System (IQS) – Eric

- The software package, Incident Qualifications System was overviewed. This system tracks individuals training, currency and qualifications. The South African ICS Working Team agreed to assess the IQS system by the spring of 2006.

2005 Working on Fire Action Plan - Fred

- 2ea. SA Dispatch Center Managers to California Emergency Operations Center (EOC) Course ; **7-18 November**
- Crew Boss Exchange
 - 2ea. SA Crew Bosses to Alaska (Tazalina T1 Crew) ; **15 June-15 July**
 - Submit USFS / BIA Crew Boss exchange proposal to the SA Govt. ; **May**
- Africanize the NWCG Fireline Handbook (Chris); **November**
- Shadow IMT personnel to Montana – **August**
- Implement the Position Task Book System in South Africa ; **June**
- SA ICS Working Team Winter Summit; **July**

2006 Working on Fire Action Plan – Chris, Johan & Fred

- Wildfire Investigation Course ; The Working Team Agreed to host another investigation class; **Tentative Dates 28 February – 3 March**
- Type 3 Logistics Course ; The group discussed the need for mid level management training. Plans, Logistics, Dispatcher & Finance training are needed, with Logistics being the top priority for 2006; **Tentative Dates 28 February - 3 March**
- Intermediate & Advanced ICS Courses; The group agreed to host two sessions of Intermediate & Advanced ICS in March. One session will be held for South Africa Disaster Management personnel & the other session will have Fire Management personnel. The Fire session will incorporate urban & wildland firefighters. Once again SADC Individuals will be invited. The Global Fire Monitoring Centre will explore SADC trainees & perhaps a full Incident Management Team from one of the SADC partners. Both ICS sessions will be limited to 30 trainees (6 Incident Management Team's with 5 people per team) Possible locations Limpopo, Nelspruit or near Botswana border; **Tentative Dates 6 – 15 March**
- South African ICS Working Team Fall Summit ; **Tentative Date 16 March**
- 3ea. SA Fire Managers to Montana Training ; **June**

DRAFT

- Crew Boss Exchange ; 2ea. SA Crew Bosses to Montana (Great Northern T2 Crew, Chief Mountain Hotshots T1 Crew & Smokejumpers) – August The crew boss exchange will require a letter from the South African Government to the US Embassy, requesting the crew boss exchange program with the US Forest Service and the Bureau of Indian Affairs. The May 2005 letter will cover the objectives of the exchange and the timeframes needed to complete the objectives.
 - 4ea. USA Crew Bosses to SA (Alaska & Montana Crew Bosses) - **April??**
- Expand the South African Wildland and Prescribed Fire Qualifications System to include the Dispatcher & Prescribed Fire Series; **January 2006**
- Assess the Incident Qualifications System (IQS) for personnel records tracking & carding; **January 2006**
- Develop Helicopter Boss Course; **March**

2007 Working on Fire Action Plan – Chris, Johan & Fred

- Begin SAUSA International Exchange Agreement
- Develop Type 3 Finance Section Chief Course
- ICS Maintenance Courses
- Dispatcher Course
- Implement IQS (Red Carding) System

2008 Working on Fire Action Plan – Chris, Johan, Fred

- Develop Dozer Boss Course
- Finance Course
- Rewrite Type 3 Plans Section Chief Course

Global Fire Monitoring Center – Alex

AfrifireNet - SADC

The addition of the SADC Partners was very beneficial to the 2005 Course. Botswana, Tanzania & Zimbabwe participants have requested additional information and training in Incident & Fire Management. Alex will report back to GFMC and the partner countries. During the summit all delegates agreed that if a country does not have any (or only little) fire management organisation in place, the structure of ICS should be implemented from the very first stage. It is critical to start on grassroot level in designing and implementing a compatible fire management system in these countries. WoF through AfriFireNet is willing to assist the neighbouring countries in developing the basic structures through assistance and experience exchange. All delegates agreed, that all SADC countries need compatible systems and bilateral agreements to facilitate a fruitful cooperation in the SADC region.

DRAFT

July 2005 – Alex presenting the idea of Private Public Partnership PPP in fire management at the ARB in Botswana.

USAID involvement in southern Africa, discuss with Fred and the others which kind of support from the Regional Sub-Sahara Fire Network AfriFireNet (<http://www.fire.uni-freiburg.de/GlobalNetworks/Africa/Afrifirenet.html>) would be helpful in that process. In any case it shows the trans-boundary and international efforts that are being made in the region and up to now there is not much official US involvement in the network. The official exchange of fire personell (SA crew leaders to the US in 2005) is a first step to involve US government agencies like USAID in supporting the SAUSA programme.

ICS Working Team - Chris

- Need to have an expansion of membership
- 2 Meetings/Year (Spring/Fall)
- Working on Fire has adopted the Incident Command System (ICS) as their standard
- Incident Numbering & Resource Typing will follow the American numbering & typing system. The lower the number the higher the qualification. (ie Type 5 Incident Commander – Type 3 Incident Commander)
- It is important to try and now recreate the ICS & strive for an International Standard & ensure our standard fits, meets or exceeds with the NQF Standards.
- The skills based Position Task Books will ensure a level of quality across South Africa.
- Dispatch, Coordination & Mobilization of SA Incident Management Teams (IMT's) & Working on Fire Resources need to be formalize with a National Coordination & Dispatch Center providing support to Provincial Dispatch Centers.
- Establish 9 each Type 3 Incident Management Teams for South Africa by the fall of 2006. Training will be conducted for a total of 18 teams, with a goal of 9 teams being available with a pool of alternate members.
- Conduct 1 Fire IMT Course per year. (new IMT's in 2005 & 2006, maintenance from 2007 onward)
- The following tentative timeline and courses need to be developed ;
 - Helicopter Boss - 2006
 - Finance Section Chief Type 3 – 2007
 - Dozer Boss – 2008
- The contract for the SAUSA program will continue for a period of 5 years.

South Africa ICS Team – Executive Board Membership

DRAFT

- Chairman – Johan H.
- Working on Fire – Chris A. or Fred F.
- Industry - Dennis L., Grant F. or Ben P.
- Nature Conservation – Zane E.
- Disaster Management – Sakkie Van Der Merwe
- Fire Dept. – Sebastian Martin or M. S. Selogiloe
- National Parks – Philip Prins
- Contractors – Trevor Wilson
- GFMC-AfriFireNet – Alex Held
- USA Liaison – Tim Murphy