



INTERNATIONAL TROPICAL TIMBER COUNCIL

Distr.
GENERAL

ITTC(LI)/1 Rev.1
10 September 2015

Original: ENGLISH

FIFTY-FIRST SESSION
16 – 21 November 2015
Kuala Lumpur, Malaysia

PROVISIONAL AGENDA

1. Opening of the Session
2. Ascertainment of the Quorum
3. Adoption of Agenda and Organization of Work
4. Report on Membership of the Council
5. Report of the Credentials Committee
6. Proposed Distribution of Votes for 2015 – 2016 Biennium
7. Admission of Observers
8. Statement by the Officer-in-Charge
9. Report of the Informal Advisory Group (IAG) – Decisions 3(XXII), 5(XXVI) and 2(XLIX)
10. Enhancing Cooperation between ITTO and CITES – Decisions 3(XVI), 7(XXXIV), 2(XXXVII) and 5(XLVI)
 - (a) CITES Listing Proposals by Members – Decision 3(XVI)
 - (b) Report on the Implementation of the CITES Programme
11. Matters Related to Article 14 of the ITTA, 2006 – Decisions 3(XXV), 5(XLII), 2(XLVI) and 3(XLIX)
12. Progress Report on the Implementation of the ITTO Biennial Work Programme 2015 – 2016
13. Progress Report on the Implementation of the ITTO Thematic Programmes
14. Developments in the UNFCCC regarding Forests and their Potential Implications for Tropical Forests and the World Tropical Timber Economy – Decisions 2(XXXIX) and 1(XLI)
15. ITTO/CBD Collaborative Initiative to Conserve Tropical Forests – Decision 6(XLVI)
16. Consideration of Regional ITTO Presence and Representation – Decisions 7(XLIX) and 2(L)
17. Admission and Activities of Observers during Council Sessions – Decision 3(L)
18. Development of ITTO Guidelines to Incorporate Gender Equity in the Organization's Activities, Programmes and Projects in Member Countries – Decision 2(L)
19. ITTO Fellowship Programme – Decision 4(XXVII)
 - (a) Progress Report on the ITTO Fellowship Programme

- (b) Report of the Chairperson of the Fellowship Selection Panel
- 20. Annual Report for 2014
- 21. Special Account and Bali Partnership Fund
 - (a) Pledges to the Special Account (Thematic Programme Sub-Account and Project Sub-Account) and the Bali Partnership Fund
 - (b) Report of the Panel on Sub-Account B of the Bali Partnership Fund (BPF)
- 22. Reports of the Associated Sessions of the Committees
- 23. Election of Chairperson and Vice-Chairperson of the Council for 2016
- 24. Dates and Venues of the Fifty-second and Fifty-third Sessions of the Council and the Associated Sessions of the Committees
- 25. Other Business
- 26. Decisions and Report of the Session
- 27. Closing of the Session

ANNOTATIONS TO THE PROVISIONAL AGENDA

Item 1 - Opening of the Session

The Fifty-first Session of the Council will be opened by the Chairperson of the Council.

Item 2 - Ascertainment of the Quorum

The Officer-in-Charge will report to the Council on the state of the quorum requirement for the start of the Session.

Item 3 - Adoption of Agenda and Organization of Work

[Document ITTC(LI)/1]

The Council may decide to consider and adopt its Agenda. On the schedule of meetings, the Council may consider the draft schedule distributed under Decision 5(XXII), the advice of the Informal Advisory Group (IAG) and undertake due consultations in the Chairperson's Coordinating Bureau, issuing the time-table daily and at more frequent intervals as necessary.

Item 4 - Report on Membership of the Council

[Document ITTC(LI)/3]

The Officer-in-Charge will report on the status of membership of the Council.

Item 5 - Report of the Credentials Committee

[Document ITTC(LI)/4]

The Council may consider and adopt the Report of the Credentials Committee and approve the credentials of delegations.

Item 6 - Proposed Distribution of Votes for 2015 – 2016 Biennium

[Document ITTC(LI)/1 Annex]

The proposed distribution of votes for the 2015 – 2016 biennium, in accordance with Article 10(7) of the ITTA, 2006, is shown in the Annex of the Provisional Agenda (Document ITTC(LI)/1). The distribution of votes shall remain in effect for the rest of the biennium, except whenever the membership of the Organization changes or when any member has its voting rights suspended or restored, in which case the Council shall redistribute the votes within the affected category or categories.

In accordance with Article 19(4) of the ITTA, 2006, the approved distribution of votes will be used for the assessment of the contribution of each Member to the Administrative Budget for the 2016 – 2017 biennium.

Item 7 - Admission of Observers

[Document ITTC(LI)/Info.3]

The Council may decide to admit those States and Organizations which request admission to the Session as Observers. Two lists of such applicants will be submitted at the Session for consideration and decision. The first such list shall contain the names of all States and Organizations which have previously been admitted to the Council Sessions and the second those States and Organizations who are applying for admission on the first occasion at this Session.

Item 8 - Statement by the Officer-in-Charge

The Officer-in-charge will address the Council and report on activities of the Organization and other developments of relevance to the Organization.

Item 9 - Report of the Informal Advisory Group (IAG) – Decisions 3(XXII), 5(XXVI) and 2(XLIX)

[Document ITTC(LI)/2]

Pursuant to Decisions 3(XXII), 5(XXVI) and 2(XLIX), and in order to organize its work for the Session, the Council may consider the report of the Twenty-ninth Meeting of the Informal Advisory Group (IAG), to be convened on Sunday, 15 November 2015.

The report of the Twenty-ninth Meeting of the IAG will be presented to the Council by the Chairperson.

Item 10 - Enhancing Cooperation between ITTO and CITES – Decisions 3(XVI), 7(XXXIV), 2(XXXVII) and 5(XLVI)
[Document ITTC(LI)/5]

- (a) Pursuant to its Decision 3(XVI) the Council may arrange consultations on Members' proposals to list internationally traded tropical timber species in the CITES Appendices which have been reported to the Secretariat since the last Session.
- (b) The Council will receive a report on the implementation of the ITTO-CITES programme to improve country capacity to implement CITES listings of tropical timber species.

Item 11 - Matters Related to Article 14 of the ITTA, 2006– Decision 3(XLIX)

Pursuant to its Decision 3(XLIX), the Council will resume discussions on Matters Related to Article 14 of the ITTA, 2006 and proceed to select the next Executive Director, if not by consensus, by Special vote in accordance with Articles 12 and 14 of the ITTA, 2006.

Item 12 - Progress Report on the Implementation of the ITTO Biennial Work Programme 2015 -2016 – Decision 9(XXXIV)
[Documents ITTC(LI)/6]

The Council will receive the progress report on the implementation of the ITTO Biennial Work Programme for 2015 – 2016 as contained in Document ITTC(LI)/6

Item 13 - Progress Report on the Implementation of the ITTO Thematic Programmes
[Documents ITTC(LI)/7]

The Council will receive the progress report on the status of implementation of the ITTO Thematic Programmes as contained in Document ITTC(LI)/7.

Item 14 - Developments in the UNFCCC Regarding Forests and their Potential Implications for Tropical Forests and the World Tropical Timber Economy – Decisions 2(XXXIX), 1(XLI) and 2(XLIII)
[Document ITTC(LI)/8]

Pursuant to its Decisions 2(XXXIX), 1(XLI), and 2(XLIII), the Council will be updated on developments in the UNFCCC regarding forests.

Item 15 - ITTO/CBD Collaborative Initiative to Conserve Tropical Forests– Decision 6(XLVI)
[Document ITTC(LI)/9]

Pursuant to its Decision 6(XLVI), the Council will be updated on developments in the ITTO/CBD Collaborative Initiative to conserve tropical forests.

Item 16 - Consideration of Regional ITTO Presence and Representation – Decisions 7(XLIX) and 2(L)
[Document ITTC(LI)/10]

Pursuant to its Decisions 7(XLIX) and 2(L), the Council will receive a report by the consultant on a study to consider the possible role and objectives, feasibility and budgetary implications of strengthening ITTO regional presence and representation (Document ITTC(LI)/10).

Item 17 - Admission and Activities of Observers during Council Sessions – Decision 3(L)
[Document ITTC(LI)/11]

Pursuant to its Decision 3(L), the Council will receive a background paper prepared by the consultant on the procedures of relevant international organizations regarding the admission, the rights and responsibilities of, and the activities undertaken by observers at official Sessions and side-events. The background paper was reviewed by the Working Group established through Decision 3(L).

Item 18 - Development of ITTO Guidelines to Incorporate Gender Equity in the Organization's Activities, Programmes and Projects in Member Countries – Decision 2(L)

[Document ITTC(LI)/12]

The Council will receive the draft ITTO Guidelines for Achieving Gender Equality and Empowering Women prepared by the consultant.

Item 19 - ITTO Fellowship Programme – Decision 4(XXVII)

[Documents ITTC(LI)/13 and ITTC(LI)/14]

The Council may consider: (a) the progress report prepared by the Secretariat on the implementation of the ITTO Fellowship Programme, as called for in Decision 4(XXVII) [Document ITTC(LI)/13]; and (b) the report of the Fellowship Selection Panel presented by its Chairperson [Document ITTC(LI)/14]. The Council will announce the final selection of awards based on the Chairperson's report.

Item 20 - Draft Annual Report for 2014

The Secretariat will present to the Council the draft Annual Report for 2014.

Item 21 - Special Account and Bali Partnership Fund

[Document ITTC(LI)/15]

- (a) Pledges to the Special Account and the Bali Partnership Fund.

The Chairperson may invite Members and Observers to announce any new contributions they may wish to pledge to the Special Account and the Bali Partnership Fund.

- (b) Report of the Panel on Sub-Account B of the Bali Partnership Fund.

The Council will have before it the report of the Panel on Sub-Account B of the Bali Partnership Fund established under Decision 4(XXX) to consider actions/activities, pre-projects and projects that are eligible for funding under Sub-Account B. The Council may consider and adopt the recommendations contained in the report [Document ITTC(LI)/15].

Item 22 - Reports of the Associated Sessions of the Committees

The Council will have before it the Reports of the Associated Sessions of the Committees presented by the respective Chairpersons. The Council may consider and adopt the recommendations contained in each of the Reports.

Item 23 - Election of Chairperson and Vice-Chairperson of the Council for 2016

The Council may decide after due consultations, to elect a Chairperson and Vice-Chairperson for 2016. Under Article 8 of the ITTA, 2006, the Council is required to elect a Chairperson and Vice-Chairperson for each calendar year. Under Article 8, paragraph 2, the Chairperson and the Vice-Chairperson, one from among the representatives of producer countries, and the other from among the representatives of the consumer countries, are required to alternate each year between the two categories of Members, provided, however, that this shall not prohibit the re-election to either or both under exceptional circumstances by Special Vote of the Council.

Item 24 - Dates and Venues of the Fifty-second and Fifty-third Sessions of the Council and the Associated Sessions of the Committees

In order to maintain the established practice of setting Session dates and venues eighteen months or more in advance to facilitate logistical arrangements, the Council may wish to set the dates and venues of its Fifty-second and Fifty-third Sessions.

At its Fiftieth Session convened in Yokohama, Japan, at the invitation of the Government of Japan, the Council decided that its Fifty-second Session would be convened in Yokohama, Japan on 7 – 12 November 2016. The Council also received an invitation from the government of Peru to host the Fifty-third Session in Lima, Peru. The Council may wish to confirm the dates and venue of the Fifty-second Session and set the dates and venue for its Fifty-third Session to be convened in 2017.

Item 25 - Other Business

The Council may consider any matters brought under this item.

Item 26 - Decisions and Report of the Session

The Council shall consider the proposed Decision(s) and adopt it/them accordingly. In accordance with Rule 33 of the Rules of Procedure, a report on the proceedings shall be prepared by the Executive Director and shall be circulated to all Members as soon as possible.

Through Decision 7(XXXIII) the Council adopted the following procedures for its decision making:

- (a) The Council will give guidance to the Executive Director through the Council Chairperson on routine or non-controversial matters not having financial implications. This guidance will be included in the Report of the Session, not reflected as decisions of the Council.
- (b) In order for draft decisions by Members to be considered by the Council, the following procedures will be adopted:
 - In relation to the Provisional Agenda, Members submit proposals for Council decisions to the Executive Director for circulation to all Members not less than two weeks prior to the Council Session. Each proposal contains three elements: the subject, the purpose of the decision, and the proposed action, including any financial implications. The Executive Director will not circulate incomplete proposals.
 - Minus Day 1: The IAG considers the proposals for Council decisions from Members, as well as proposals from the Executive Director.
 - Council Day 1: The Chairperson presents the proposals to Council as part of the IAG report.
 - Day 2: The proposals for draft decisions are discussed in Caucuses and via informal consultations.
 - Day 3: The Council decides the topics it will consider for decision; then the Chairperson, assisted by a small group and the Executive Director, develops preliminary draft decisions for circulation to and consideration by all Members.
 - Day 4: The Chairperson's Open-Ended Drafting Group convenes to discuss and finalise draft decisions.
 - Noon, Penultimate Day: Final decisions are submitted for translation. Decisions still under negotiation are deferred to the next Council Session.

The Council may wish to review the above procedures.

Item 27 - Closing of the Session

Following any final statements by Delegates, the Chairperson will close the Fifty-first Session of the Council.

Annex

PROPOSED DISTRIBUTION OF VOTES FOR 2015-2016 BIENNIEUM

PRODUCER MEMBERS

	2014 <u>No. of Votes</u>	2015/2016 Biennium <u>No. of Votes</u>
Africa		
Benin	23	23
Cameroon	24	23
Central African Republic	23	23
Congo	24	23
Côte d'Ivoire	24	23
Democratic Republic of the Congo	24	23
Gabon	24	23
Ghana	24	23
Liberia	23	23
Mali	23	23
Mozambique	24	23
Togo	23	22
Asia & Pacific		
Cambodia	19	18
Fiji	16	14
India	30	28
Indonesia	80	94
Malaysia	123	97
Myanmar	50	55
Papua New Guinea	39	39
Philippines	16	16
Thailand	-	30
Vietnam	18	16
Latin America/Caribbean		
Brazil	138	131
Colombia	25	25
Costa Rica	12	12
Ecuador	18	18
Guatemala	12	12
Guyana	16	16
Honduras	12	12
México	25	25
Panamá	12	13
Peru	30	28
Suriname	15	15
Trinidad and Tobago	11	11
TOTAL:	1,000	1,000

CONSUMER MEMBERS

	<u>2014 No. of Votes</u>	<u>2015/2016 Biennium No. of Votes</u>
Albania	10	10
Australia	16	16
China	253	265
European Union	395	382
Austria	11	10
Belgium	15	15
Bulgaria	11	10
Croatia		10
Cyprus	10	10
Czech Republic	12	11
Denmark	12	11
Estonia	10	10
Finland	10	10
France	32	33
Germany	19	19
Greece	11	11
Hungary	10	10
Ireland	14	13
Italy	28	22
Latvia	10	10
Lithuania	10	10
Luxembourg	10	10
Malta	11	10
Netherlands	32	30
Poland	11	11
Portugal	15	13
Romania	10	10
Slovakia	11	10
Slovenia	10	10
Spain	23	15
Sweden	11	11
United Kingdom	26	27
Japan	157	164
New Zealand	11	11
Norway	10	10
Republic of Korea	66	58
Switzerland	12	11
United States of America	70	73
TOTAL:	1,000	1,000